

PURCHASE ORDER
SLSU-Sogod Main Campus
Entity Name

Supplier : EDICS ELECTRONICS PARTS & SUPPLY Address : SOGOD, SO. LEYTE TIN :	P.O. No. : 2020-04-0212-E Date : April 13, 2020 Mode of Procurement : Emergency Cases
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : _____ Date of Delivery : _____	Delivery Term : _____ Payment Term : _____
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	Blower 220v PR#: 2020-03-0159-A For mailbox disinfectant.	2	200.00	400.00

Total Amount in Words: Four Hundred Pesos Only.	400.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

with OR: 13241

Signature over Printed Name of Supplier

13-Apr-20

Date

SUSANA B. CENIZA

Signature over Printed Name of Authorized

AO-V

Designation

Fund Cluster : GAA

Funds Available : _____

ORS/BURS No. : _____

Date of the ORS/BURS: _____

CHRISTINE ALMA MAE M. DAGUPLO, CPA
 Signature over Printed Name of Chief Accountant/Head of
 Accounting Division/Unit

Amount : _____

PAID